



Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF MARINDUQUE

Department of Education
Division of Marinduque
RECORDS SECTION
RELEASED

Name: 002783

Signature: *[Handwritten Signature]*

Date: AUG 12 2024

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Asst. Schools Division Superintendent
Chief Education Supervisor, CID
Public Schools District Supervisors
Public Elementary and Secondary Schools Heads
School Library Designates
All Others Concerned

FROM: *[Handwritten Initials]*
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

SUBJECT: **ACCOMPLISHMENT OF THE SCHOOL LIBRARY AND LIBRARY HUB
COLLECTION FORM**

DATE: August 09, 2024

1. With reference to DepEd Memorandum BLR-2024-08-1568 re: Accomplishment of the School Library and Library Hub Collection Form, this Office, thru the Curriculum Implementation Division - Learning Resource Management Section, announces the submission of School Library and Library Hub Collection Form.
2. Schools with School Library are advised to conduct an inventory of their Supplementary Learning Resources found in their School Library.
3. The School Head and School Library Designate must ensure that the School Library Collection Form is duly accomplished and submitted on or before August 14, 2024.
4. Template of the School Library Collection Form can be accessed through the link: <https://tinyurl.com/SchoolLibraryCollection>. Submission of the accomplished School Library Form must be done online by uploading the file on the same link provided.
5. For any concerns or clarifications regarding the LR inventory report, you may contact Mr. John M. Chavez, Chief ES of CID or Dr. Mariam B. Rivamonte, EPS of LRMS via cid.sdomarinduque@deped.gov.ph or lrmnds_marinduque15@yahoo.com or thru their mobile numbers 09508215632 or 09392077432.
6. For immediate and wide dissemination.



Republic of the Philippines
Department of Education
BUREAU OF LEARNING RESOURCES

Office of the Director

MEMORANDUM
BLR-2024-08-1568

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS

ATTENTION : REGIONAL LIBRARIANS
SCHOOLS DIVISION OFFICE LIBRARIANS
LIBRARY HUB LIBRARIANS
SCHOOL LIBRARIANS/LIBRARY-IN-CHARGE

FROM :  ARIZ DELSON ACAY D. CAWILAN
Director IV

SUBJECT : ACCOMPLISHMENT OF THE SCHOOL LIBRARY AND LIBRARY
HUB COLLECTION FORM

DATE : August 7, 2024

This has reference to the virtual orientation conducted on August 6, 2024 which was attended by the regional, Schools Division Office (SDO), and library hub librarians relative to the accomplishment of school library and library hub collection form. This form shall serve as inventory to further strengthen program and policy development on school library and library hubs and aims to create a comprehensive database of school library and library hub collections.

In this regard, the respective school libraries and library hubs are requested to submit the inventory of the following supplementary learning resources (SLRS) by accomplishing the template with the following categories:

No.	Types of Supplementary Learning Resources (SLR)	Publication Year
1.	Storybooks	No minimum Publication Year
2.	Fiction Book/Creative Works	No minimum Publication Year
3.	Learning Area References	2014 to present
4.	General References	2014 to present

The template shall be provided by the Bureau of Learning Resources (BLR) to the regional librarians. Likewise, the respective regional offices (ROs) shall prepare the following folders where the accomplished forms will be submitted by the SDOs:

DIVISION CODE



(BLRM) Ground, Bonifacio Building, DepEd Complex, Marikina Avenue, Pasig City; (02) 8634-1072; 8634-0901; 8634-1054;
(BLRC) Ecotech Compound Saldon, Lahug, Cebu City; (032) 230-7939; (032) 230-7948
Email Address: blr_offices@deped.gov.ph; blr_rpo@deped.gov.ph; blr_lrqad@deped.gov.ph; blr_cebu@deped.gov.ph



DepEd Philippines



@depedphilippines



@DepEd_PH



www.deped.gov.ph

Major Folders		Description
Folder A.	Region ___ Library Hubs	Accomplished library hub inventory forms are uploaded here.
Folder B.	School Level	Description
1.	Elementary Library	Accomplished forms submitted by <u>stand-alone schools</u> and <u>integrated schools with individual library</u> (individual elem., junior, and senior high school library) are uploaded here.
2.	Junior High School Library	
3.	Senior High School Library	
4.	Integrated Elementary and Junior High School Library	Accomplished forms submitted by <u>integrated schools with integrated library</u> are uploaded here.
5.	Integrated Elementary, Junior, and Junior High School Library	
6.	Integrated Junior and Senior High School Library	

For integrated schools, the filename convention shall bear the name of the school together with the school level. Here are the examples:

Integrated Schools Filename Convention	
Individual Library	Integrated Library
BLR_Integ.School_ES_Lib	BLR_Integ.School_ES&JHS_Lib
BLR_Integ.School_JHS_Lib	BLR_Integ.ESJHS&SHS_Lib
BLR_Integ.School_SHS_Lib.	BLR_Integ.JHS&SHS_Lib.

Deadline of submission is **on or before August 16, 2024**. However, an initial data shall be collected by the BLR on August 9, 2024.

Mr. Marlon G. Ompoc, Librarian II of the BLR-Quality Assurance Division (BLR-QAD) will coordinate with the respective Learning Resource Management Section (LRMS) offices on the said matter. For any query or clarification, you may email Mr. Ompoc at marlon.ompoc@deped.gov.ph copy furnished bir.lrqad@deped.gov.ph or contact him at telephone numbers (02) 8631-9294 or (02) 8634-1054.

For your information and guidance.

Attached. as stated

Copy furnished

REVESEE A. ESCOBEDO
Office of the Undersecretary for Field Operations

GINA O. GONONG
Undersecretary for Curriculum and Teaching

ALMA RUBY C. TORIO
Assistant Secretary for Curriculum and Teaching